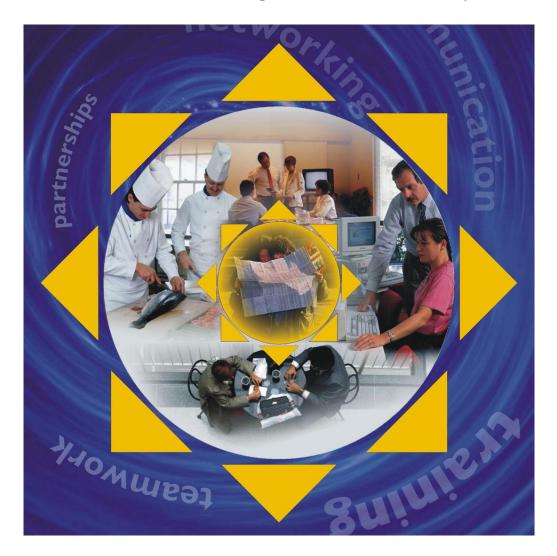
Setting up a Destination Knowledge & Innovation Community

Destination Tourism Knowledge & Innovation Community Toolkit



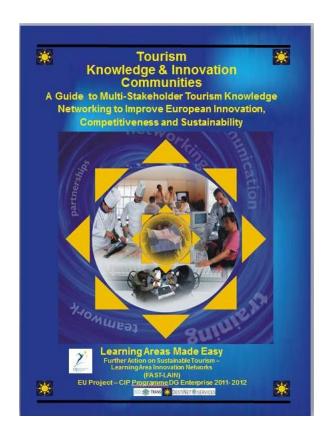
Contents

Setting up a Destination Knowledge and Innovation Community

This document is an extract from

Tourism Knowledge and Innovation Communities - A Guide to Multi-Stakeholder Tourism Knowledge Networking to Improve European Innovation, Competitiveness and Sustainability

> European Commission DG Enterprise CIP FAST-LAIN Project 2012



Destination and Topic Tourism Knowledge & Innovation Communities

(Life-long) Learning Needs are best met through the application of the Tourism Knowledge & Innovation Community concept as either a *Destination* Knowledge & Innovation Community or a *Topic* Tourism Knowledge & Innovation Community, focused on tourism.

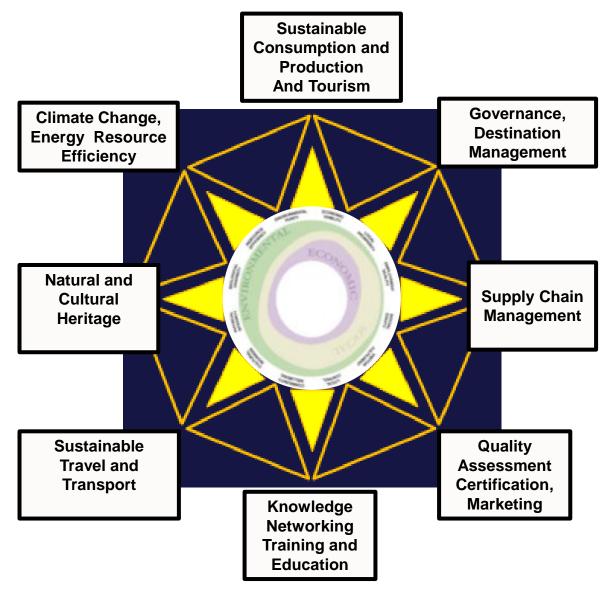
- The **Destination** Knowledge & Innovation Community is defined geographically
- The **Topic** Knowledge & Innovation Community is defined by subject.
- Both are driven by an ICT based knowledge networking approach.
- They can be implemented together, or separately, e.g you can have a specific coastal destination focused on setting up a nature conservation Knowledge & Innovation Community

Tourism Topics – defined by the economic, environmental and sociocultural challenges& opportunities facing tourism stakeholders **Tourism Stakeholders** – facing the challenges by collaborating in research to marketplace innovation processes



Topic •••• Knowledge & Innovation Communities

A topic Knowledge & Innovation Community brings relevant stakeholders together to facilitate knowledge exchanges on specific subjects, e.g. a Climate Change Knowledge & Innovation Community or a Sustainable Transport Knowledge & Innovation Community. *A <u>Topic Information Framework and Subject Index</u> has been defined to organise Tourism Knowledge & Innovation Communities.*



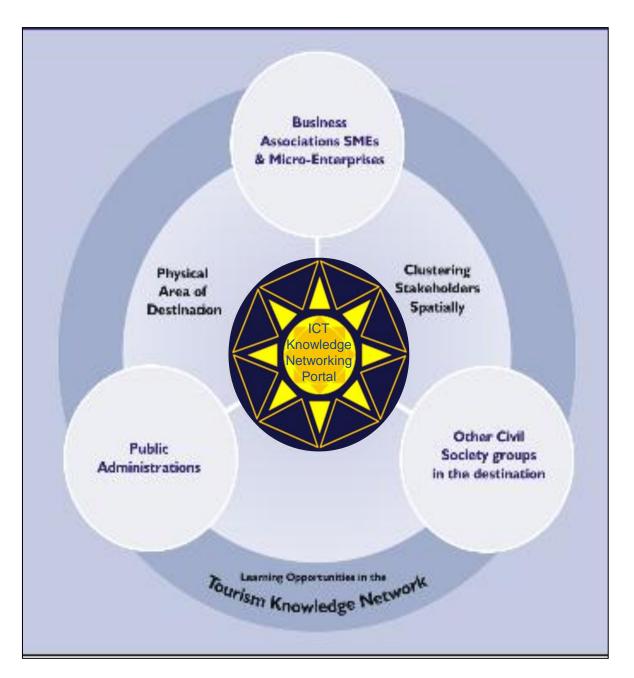
These topics have Agenda 21 at their core. They give tourism stakeholders awareness of economic, environmental, socio-cultural and institutional opportunities and challenges that need to be addressed in policy, in the

market place, in training and education, and in destinations.



Destination Knowledge & Innovation Communities

The Destination Tourism Knowledge & Innovation Community is a territorial unit that suits the organisation of learning experiences for a geographically specified group of administrators, SMEs, individual workers. The Tourism Knowledge & Innovation Communities approach emphasises the importance of the regional and destination-level of stakeholder interaction, as clustering of stakeholders at these levels promotes greater cross-fertilization of information.



The Tourism Knowledge & Innovation Community Development Toolkit on the DestiNet Sustainable Tourism Portal

The **DestiNet Portal for Sustainable & Responsible Tourism** has been designed as an online tool to set up To**urism Knowledge & Innovation Communities.** DestiNet is structured as a toolkit for professional use by initiators and coordination bodies to quickly establish online knowledge networking structures and processes.



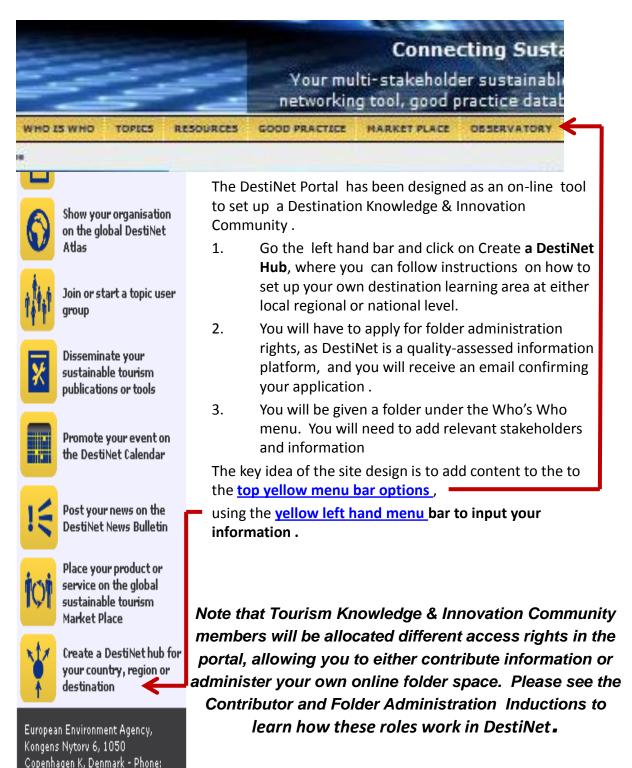
Using the Tourism Tourism Knowledge & Innovation Community Toolkit

The DestiNet Tourism Knowledge & Innovation Community Toolkit has been developed for professional use by initiators and coordination bodies to quickly establish online tourism knowledge networking structures and processes. This secton will take you though the basics of using the DestiNet Portal for Sustainable & Responsible Tourism as an <u>online tool to set up a Knowledge & Innovaton Community</u>.





Setting up a Destination Knowledge & Innovation Community





Market Innovation Stimulation Tool

Template to Overview, Design and Stimulate Micro/SME & Destination Innovation Processes

Market Innovation Cycle Phase

The research to marketplace Innovation process is shaped in each of the following stages of business or destination development:

RESEARCH > POLICY> PRODUCT/DESTINATION DEVELOPMENT PROMOTION > MONITORING >

This knowledge cycle leads to a set of **LEARNING OUTCOMES** which stakeholders can then use to develop their tourism businesses or destinations, and also fed back into the Tourism Knowledge & Innovation Community market innovation cycle to produce continuous improvements in stakeholder activities, in part or as a whole. The following matrix can be used to chart this process.

1 Market Innovation Cycle Phase	2 Stakeholder Actions	3 DestiNet Learning Area Support	4 Link to Case Study/ Implementation Process/ Documents
Research	 Access European knowledge base Knowledge transfer Development of evidence-based good practice 	 Whos Who – knowledge networking Topics – sustainable tourism subject matter Good practice database & transfer system 	(use columns 2 and 3 to construct a specific example or process)
Policy	 Implementation of good governance principles Policy coherence Openness Transparency Participation Accountability Effectiveness 	 Who's Who - Multi- stakeholder participation Topics- SCP and tourism, Learning area policy grid Resources- Policy tools Survey tool Observatory 	Worksheet or document reference (Use .pdf insert note function)

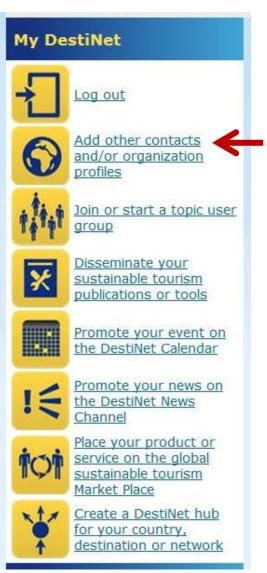
Development of product/ Destination	 Assessment of field, similar operations and actors Resource Access Development of certification & quality cycle systems 	 MarketPlace Atlas of Excellence Resources Topics Resources 	
Access	actions	 News and Events Topic Fora Survey tool 	
Monitoring	 Supply chain and destination management 	 Observatory Survey tool Market Profile – Atlas Sustainable destination management checklist Sustainable Business checklist Tourism KIC checklist of Knowledge & Innovation Activities 	
LEARNING OUTCOMES Spatial/thematic	 Process and 	Observatory	
Assessment/ Profiling	performance review		
Good Practice Case Examples	 Contribution to/use of Expert knowledge base 	Atlas of excellence	
Strategic Information for product/destination development	 Contribution to/use of Expert knowledge base 	 Whos Who Topics Resoruces Market-Place News, events 	
Key Lessons	 Contribution to/use of Expert knowledge base 	 Ask Expert service Topics Information workflow contributor/Administrator 	

To use this tool, go to DestiNet and downoad the .pdf Template

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Stakeholder Mapping Tool



Add your own contacts to this section, using the left hand bar. Note that you can also profile these organsiations This tool will list and map the coordination group, useful organisations and knowledge network members in your Destination Learning Area

This list will also contain a list of learing experience provider in your destination, as well as who is is interested in or who can support improvements in quality and access to learning about making tourism more competitive and sustainable.



*Note there are a folder edit or bulk upload options in the Portal where you can use Excel to prepare your information.

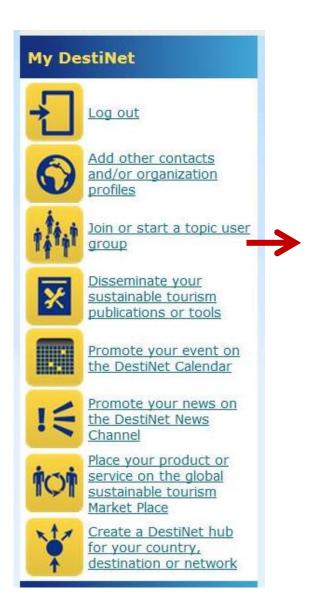


The Stakeholder Mapping Tool will produce both a map or A-Z listing of your stakeholders. You can view them via the DestiNet Atlas.





Sustainable Tourism Topic Framework Tool



What topics is your Tourism Knowledge & Innovation Community interested in? Remember that a Topic Knowledge & Innovation Community may already exist, so link vour Destination Knowledge & Innovation Community to that Topic Knowledge & Innovation Community.

You should prioritze and add information relevant to your destination using all the features of the left hand bar to add topic information such as publications, news, events, etc., to profile your Tourism Knowledge & Innovation Community resources and activities.

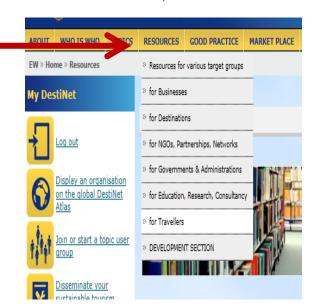
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My Des	stiNet			and Resource Efficienc	
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t tit	<u>Join or start a to</u> group	[©] » Sustaina	ble Consumption	and Production & Tour	ism
X	Disseminate you sustainable touri publications or to	sm			
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Resource Listing Tool

My De	stiNet
Ð	Log out
0	Add other contacts and/or organization profiles
††††	<u>Join or start a topic user</u> group
×	Disseminate your sustainable tourism publications or tools
•	Promote your event on the DestiNet Calendar
!\$	Promote your news on the DestiNet News Channel
†¢†	<u>Place your product or</u> <u>service on the global</u> <u>sustainable tourism</u> <u>Market Place</u>
*	<u>Create a DestiNet hub</u> for your country, destination or network

Your knowledge base must include access to information enabling stakeholders to contribute to and to benefit from competitive, responsible and sustainable tourism development. All publications are stored in the resources section then linked to other folders in DestiNet.





Good Practice Transfer Tool

The transfer of good practice between

stakeholders in a Tourism Knowledge & Innovation Community is key to destination **My DestiNet** innovation, competitiveness and sustainability. The Destinet good practice transfer tool has a template that structures good practice og out examples and is accessed from the publication dissemination tool. Choos the good practic etransfer template. Add other contacts and/or organization profiles <u>Join or start a topic user</u> group DESTINET Disseminate your Knowledge Networking Por al for Su sustainable tourism publications or tools WHO IS WHO TOPICS RESOURCES GOOD PRACTICE BOUT Promote your event on the DestiNet Calendar W » Home » Good Practice DestiNet Promote your news on the DestiNet News Good Practice DESTINET MARTNERSHI king Portal for Sustainable & Responsible To ition My DestiNe DestiNet Atlas Define search Vet Search and Display Inst + Login 1. Zoom map to L mark the boxes to choose what you want to display. To tions as a list(A-Z or by country), view them in Google Display an organisation on the global DestiNet Atlas NB The Google n har can also he used fo rch of all DestiN 1 Join or start a topic user user X Sustainable tourism 1 Va Promote your event on the DestiNet Calendar I Promote your news on the DestiNet News Buletin "ATLAS F EXCELLENCE" W ate a Destiliet hub fo ar country, destination As well as profiles of good practice examples, the good gractice tool can produce maps and IS - DESTINET

lists of these examples, showcasing them in DestiNets ,Atlas of Excellence'.



Market Access Tool



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Innovation

Innovation

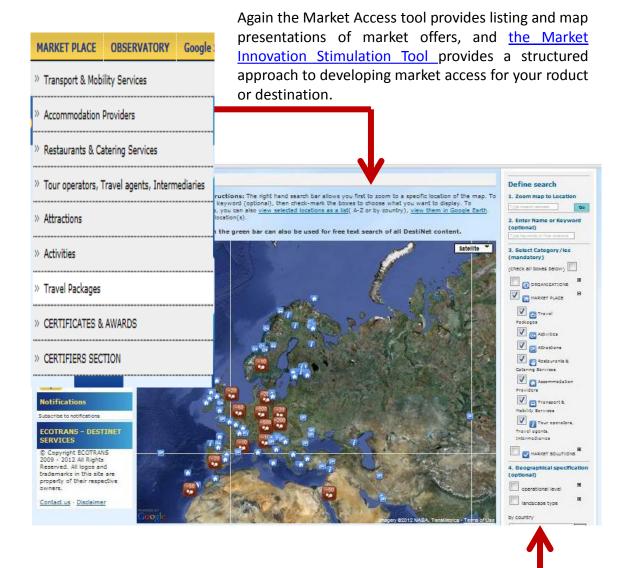
learning

Google

the

the

The Market Access tool on the Portal enables you to list your your tourism learning opportunities, and certified products and services. If they are certified they can enter the portals' sustainable tourism market place. In this respect the Market access tool offers a destination the possibility of making a Green Map of its tourism offer, and building maps of its tourism supply chains.



The Market Access tool has a sophisticated filter system that enables users to sort and list items by geographical region, type of market offer (accomodation, attraction, etc) operational level, and landscape type. It also offers a market solutions section to list support services a destinaion and its businesses will need to be more competitive and sustainable.



Tourism Observatory Management Tool

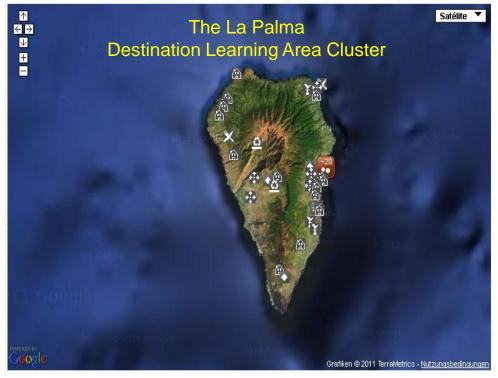
Destinations need to monotor their tourism competitiveness, and stakeholders need monitoring and reporting information in a form specific to their learning needs. You can establish your Tourism Knowledge & Innovation Community monitoring system in this section, starting with gathering sources of information that are already available. *The Tourism Observatory Management Tool enables member states, regions and destinations to link up their own innovation and observation processes.* Based on existing sources of tourism monitoring data, and then adding their own monitoring and reporting systems. Guidence is also given via access to destination management and business susainability checklists.

		J.											
	ABOUT	WHO IS WHO	TOPICS	RESOURCES	GOOD PRACTICE	MARKET PLACE	OBSERVATORY	Google Search					
	EW » Home » Observatory			» Local Level Observatory Processes									
	My DestiNet						» Regional Level C	bservatory Processes					
				🗅 Observatory			» National level Observatory Processes						
	Log out			_ ,			» European Level Observatory Processes						
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Display an organisation on the global Destinet Atlas Join or start a topic user group Disseminate your Disseminate yoursm		An eye on	responsit	l Ne business	practices and de	retination mana	gement			Cale	Res To Wo		ible n de its
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Promote your event on the DestiNet Calendar	Timely and ac competitive an			e life blood	of the knowledg	je economy, er	abling stakeho	lders to be innov	ative,		3 4 10 11		8 7 13 14
I S Promote your news on the DestiNet News Buletin	OUR SUPPO									16 23 30	17 18 24 25 31	19 28	20 21 27 28
Place your product or service on the global sustainable tourism Market Place Create a DestiNet hub for your country, destination or retwork	a global to lo content if you	cal administra wish. There is	ative leve is also a to	I structure, opic observa	users can acces tory section for	is tourism stati those interester	stical information d in information	servatory proces on, or add to th oby subject mat opment in your a	e observatory ter rather than	,			
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A Destination Knowledge & Innovation **Community Example –** La Palma Biosphere Reserve

The DestiNet Toolkit has been developed in the FAST-LAIN project to meet the needs of destination administrators who wish to develop knowledge network-driven innovation processes to improve their tourism offer. Here you can see how the Biosfera de la Palma (Spain) has used the Portal to set up a knolwdge & Innovation Community.

- The Biosfera de la Palma has used DestiNet to create a virtual Knowledge & Innovation Network on La Palma. Using the Tourism Knowledge & Innovation Community toolkit it has been able to:
- → Assess its own competitve and sustainable tourism situation
- → Manage its own space on the portal for mapping stakeholders
- → Is developing an innovation cluster called the ,La Palma Club' to set Reserva Mundial up a learning area on sustainable tourism development for members
- Define a green map of Biosfera La Palma sustainable tourism offers → on the Portals' global sustainable tourism market place
- → Develop International knowledge networking links
- → Contribute to the virtual European Tourism Observatory concept



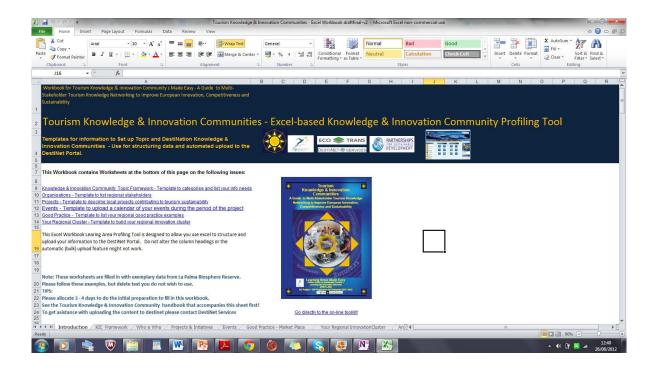
de la Biosfera LA PALMA

Off-line System Use

Please note that if you want to use an offline way to set up your learning area, then you can download an Excel workbook from the Tourism Knowledge & Innovation Community Resources section. This workbook follows the DestiNet Portal structure, so that you can either bulk upload to the online system yourself or use the DestiNet uploading service

Access the offline Workbook





Key Question – the Cost of Setting Up a Tourism Knowledge & Innovation Community

Just as no-one can tell you the cost of the proverbial length of string, the cost of setting up a Tourism Knowledge & Innovation Community depends very much on:

- who does what
- at what scale
- how much collaboration is involved
- what outcomes are envisioned by the coordination team

Start up costs could vary from 0 - 1000 \in or more \rightarrow . However, if the objective is to revamp the entire learning offer of a destination in a five year plan including new infrastructure, new jobs, greater educational capacity, increased marketing etc then the cost could be millions.

Originally the learning area concept was conceived as a zero cost exercise that required only a change in working culture, moving from the current disconnected governance models to more coherent multi-stakeholder integrated planning. Experience has shown that this is not possible, and that there is a necessary resource commitment to make such a change. The reality will alter from destination to destination, or topic to topic, and each Tourism Knowledge & Innovation Community will have to perform within its own budgetary possibilities.

IMPORTANT: A very practical part of this toolkit is that you can use the <u>Tourism</u> <u>Knowledge & Innovation Community workbook</u> to define and cost the activities you would like to carry out as a Community.

In this way you can plan the cost of your Knowledge & Innovation Community development or management work.



In Conclusion: Your Next Steps to Setting up a Tourism Knowledge & Innovation Community

- 1. Prepare your understanding, reason and presentation of the Tourism Knowledge & Innovation Community concept that suits your needs Use the <u>DestiNet Tourism</u> <u>Knowledge & Innovation Community Developers Toolkit</u> to do this.
- 2. From the administrative and business stakeholders Find the right partners -or a champion with the right competences to establish the coordination group.
- 3. Agree on a vision statement on challenges, opportunities, potential areas of cooperation and realistic costs using the <u>excel_workbook</u>
- 4. Agree or sign-up to a formal or informal collaboration agreement
- 5. Develop your virtual Tourism Knowledge & Innovation Community using the online toolkit
- 6. Develop promotional processes as time-bound projects with selected members to improve SME and workforce learning opportunities
- 7. Establish a Time Frame for your Tourism Knowledge & Innovation Community, using the Calendar of Events function.
- 8. Build in a monitoring and reporting system for your Tourism Knowledge & Innovation Community to measure progress, using process and performance indicators.

This Guide contains all the tools to do the above steps.

This Handbook is available in the Portal in the Tourism Knowledge & Innovation Community section under Networking, Education and Training, and is also listed in the <u>resources section</u>. For further information use the portal to find our more about destination and topic learning areas.

You will also be able to find the original technical manual, which will provide a very detailed set of procedures, checklists and applications of the Tourism Knowledge & Innovation Community concept.



Checklist for Establishing a Tourism Knowledge & Information Community

 1. Initiator Task: Prepare initial concept presentation Hold event to establish a multi-stakeholder coordination group Tools: networking topic, stakeholder listing, resources, events
 2. Coordination Group Task: Identify learning needs in the area Identify who are the key target clients Identify what range of learning opportunities are available Establish a project management structure Appoint manager from the multi-stakeholder co-ordination group. Develop collaboration agreements to establish your KIC Tools: networking topic, stakeholder listing, resources, events, market-place
 3. Multi-stakeholder Network Task: establish a multi-stakeholder ICT Community Vertical connections Horizontal connections Listings of learning experience providers and clients Inventory of human and financial resources Tools: networking topic, stakeholder listing, resources, events, market-place
 4. On-line Knowledge Base Exchange Task: set up a knowledge base of : relevant stakeholders topic information learning opportunities news and events market access information Tools: networking topic, stakeholder listing, resources, good practise transfer system, news & events, market-place, observatory, contributor rights, folder administration
 5 Market Access Task: make sure your portal has: Regional to global links Destination supply chain management system Destination and product mapping system SME marketing system Destination monitoring & reporting system. An SME innovation programme Tools: marketing & certification topic, stakeholder listing, resources, news & events, market-place, survey observatory, innovation stimulation tool, contributor rights, folder administration

A final word to those who want to use the DestiNet Tourism Knowledge & Innovation Community on-line development and management tools ...



Further Information

Thanks to the European Commission DG Enterprise for administrative and financial support, and to all FAST-LAIN Project Partners, Experts and Supporters who participated in the project:

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Produced by: Gordon Sillence, Herbert Hamele Ecotrans -DestiNet Training, Education & Development Services with the FAST-LAIN team

A copy of the full document can be found at <u>http://destinet.eu/resources/...-various-target-groups/tourism-learning-area-toolkit</u>

Software & Graphics by EU de Web, Desktop Display and Andreas Muller Diagrams in this presentation have been reproduced from 'Innovation in Tourism – how to create a tourism learning area' European Commission 2006

> To set up or manage a Tourism Knowledge & Innovation Community: <u>Contact:</u>

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